

**TOWN OF NEW HARTFORD
PLANNING BOARD MINUTES
AUGUST 10, 2020
TOWN OF NEW HARTFORD MUNICIPAL OFFICES
8635 CLINTON STREET, NEW HARTFORD, NEW YORK**

The Regular Meeting was called to order by Chair Heather Mowat at 5:30 P.M. at which time the Pledge of Allegiance was recited. In attendance were Board Members Julius Fuks, Jr., G. Brymer Humphreys, William Morris, John Latini, and Wilmar Sifre. Board Member absent: Manzur Sikder. Also in attendance: Town Attorney Herbert Cully; Councilmen Richard Lenart and Richard Woodland; Highway Superintendent Richard Sherman; and Secretary Dory Shaw.

Minutes of the July 27, 2020 Planning Board meeting were approved by Board Member Wilmar Sifre; seconded by Board Member John Latini. All in favor.

Public Hearing: Ms. Louise White, 8290 Seneca Turnpike, Clinton, New York (Town of New Hartford). Request to replace a fence on the side of her property. Zoning is C2 Commercial Retail Business, which requires a Public Hearing for a fence. Tax Map #328.010-2-20; Lot Size: 1.117 Acres. Mr. & Mrs. White appeared before the Board.

The Public Hearing was opened at 5:30 P.M. It was explained that this property is located in a commercial zone, which requires a Special Use Permit for a fence. This 6' fence will be replacing an existing deteriorated fence and the information had been forwarded to all Planning Board members.

Chair Mowat asked if there was anyone present to address this application – no comments. The Public Hearing closed at approximately 5:35 P.M. County Planning 239 and NYSDOT responses were received with no comments. There were no comments from the Planning Board members regarding this request.

Motion was made by Board Member Julius Fuks, Jr. to **approve this Special Use Permit** for the fence as presented; seconded by Board Member Wilmar Sifre. All in favor.

Jiffy Lube, 4620 Commercial Drive, New Hartford, New York. Final Site Plan Approval. Proposed 3,000 ± square foot vehicle service/repair shop. Nine parking spaces and four service bays. Tax Map #328.008-1-9; Zoning: C1 General Commercial. Mr. Steve Wilson of Bohler Engineering appeared before the Board.

Chair Mowat explained that this application was addressed at the July 27, 2020 Planning Board meeting where SEQR was closed with a negative declaration and further discussion was held regarding a final approval pending an agreement with the Highway Superintendent for an easement.

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Highway Superintendent Richard Sherman addressed the Board stating that he went to the property and noted that it is very hard to get into this site – there is quite an incline. It would be too hard to get equipment in and out. Therefore, he does not have a problem with the final approval of this project without the easement.

Board Members did not have any questions. Mr. Wilson did not have any comments.

Motion was made by Board Member John Latini to **grant Final Approval** to this Jiffy Lube project; seconded by Board Member Brymer Humphreys. All in favor.

Chair Mowat addressed the Board regarding the status of one of the contract engineers for the Town and the current list of projects being reviewed. Discussion ensued and the Board Members agreed a Professional Engineer is necessary as there are several projects which require major reviews. Chair Mowat will check into the status and progression of current and future projects.

There being no further business, motion was made by Board Member John Latini to close the meeting at approximately 5:40 P.M.; seconded by Board Member Brymer Humphreys. All in favor.

Respectfully submitted,

Dolores Shaw, Secretary
Planning Board.

dbS