

**SPECIAL MEETING OF THE TOWN BOARD OF THE
TOWN OF NEW HARTFORD, NEW YORK, HELD AT THE
SANGER PUBLIC WORKS GARAGE ON MONDAY,
APRIL 28, 2003 AT 4:00 P.M.**

The Town Supervisor called the meeting to order at 4:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials being present during the progress of the meeting.

TOWN BOARD MEMBERS: Councilman Donald C. Backman
Councilman John C. Waszkiewicz, III
Councilman David W. Butler
Supervisor Ralph B. Humphreys

ABSENT: Councilman Richard B. Woodland, Jr.

OTHER TOWN OFFICIALS: Assessor Paul E. Smith
Codes Enforcement Officers Gerald F. Back and
Joseph Booth
Deputy Town Clerk I Margaret M. Jones
Engineer John Meagher
Highway Superintendent Roger A. Cleveland
Deputy Highway Superintendent Anthony
DeCuffa
Planner Kurt Schwenzfeier

ATTORNEY FOR TOWN: Vincent J. Rossi, Jr. (Arrived at 5:00 P.M.)

Thereafter, a quorum was declared present for the transaction of business. In the absence of the Town Clerk who was attending the New York State Town Clerks Association annual conference in Buffalo, Deputy Clerk Jones was present to record the proceedings.

TOWN OFFICE SPACE - CONSOLIDATION

Supervisor Ralph Humphreys gave an overview of the serious problem with shortage of administrative office space at the Sanger Public Works Garage, 111 New Hartford Street.

Councilman Waszkiewicz would like to see the consolidation of town offices under one roof but the immediate needs of the employees of the Highway Department, Codes, Assessor, Planner and Engineer needs to be addressed. He suggested that an immediate solution might be to temporarily move some offices from the Sanger Public Works Garage to Butler Memorial Hall giving everyone more space.

Councilman Backman would like to see everybody -- meaning all support staff for Assessor, Codes, Engineering, Tax Collector, Supervisor, Town Clerk and Planner -- in Butler Memorial Hall with the exception of the Highway Superintendent, Police and Courts.

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Councilman Butler believed all offices now situated in the Sanger Public Works Garage should be in one location, except for the Highway Department. He is not on board with squaring off the Sanger Public Works Garage.

Councilman Backman supports one consolidated facility with the exception of the Highway Superintendent and his support staff.

As the Town Supervisor sees it, the Town is looking for any suitable space in the Town to move departments for a short period, to building the addition on the Sanger Public Works Garage, or to purchase another site. The Supervisor stated that it is not an option to wait four (4) years to purchase a site and build. The Supervisor personally is willing to either find a building to move everyone into or to construct an addition on the Sanger Public Works Garage.

Councilman Backman stated that if the Board is going to discuss specific property and/or purchase of specific property then this must be done in Executive Session.

Deputy Highway Superintendent Anthony DeCuffa stated that employees in the Sanger Public Works Garage want to stay together, that everyone works and supports each other; especially when someone is away on vacation, at a conference or is out ill. Assessor Paul Smith explained that everyone needs access to each other's information and data. The Deputy Highway Superintendent explained that he needs to conduct a Safety Meeting and there is no suitable meeting room other than the Donovan Community Center Building on Elm Street or the Kellogg Road Community Center Building, the latter of which is in use due to property re-assessments. It was suggested that the meeting could be held in the Community Meeting Room of Butler Memorial Hall.

Highway Superintendent Cleveland agreed with everything that has been said.

Councilman Waszkiewicz noted that when the Board goes into Executive Session they can invite everyone present to this closed portion of the meeting; however, those staying must realize that everything discussed has to be kept in strictest confidentiality.

Councilmen Backman and Butler concurred with Councilman Waszkiewicz's statement.

EXECUTIVE SESSION

Councilman Backman introduced the following Resolution for adoption and Councilman Waszkiewicz seconded same:

(RESOLUTION NO. 159 OF 2003)

RESOLVED that the New Hartford Town Board does hereby move to enter into an Executive Session to discuss acquisition of real estate.

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A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Woodland	-	ABSENT
Councilman Butler	-	Aye
Councilman Backman	-	Aye
Supervisor Humphreys	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly adopted. All persons present, were asked to stay, but were reminded to keep confidentiality regarding this matter. The Executive Session began at 4:30 P.M.

END OF EXECUTIVE SESSION

Councilman Backman then offered the following Resolution for adoption and Councilman Waskiewicz seconded same:

(RESOLUTION NO. 160 OF 2003)

RESOLVED that the New Hartford Town Board does hereby move to end its Executive Session and to reconvene the regular portion of the Town Board meeting.

The Board members voted upon roll call that resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Woodland	-	ABSENT
Councilman Butler	-	Aye
Councilman Backman	-	Aye
Supervisor Humphreys	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly adopted; the Executive Session ended at 5:42 P.M. The regular portion of the Town Board meeting was immediately reconvened.

Councilman Waszkiewicz presented the following Resolution for adoption; seconded by Councilman Backman:

(RESOLUTION NO. 161 OF 2003)

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor to expend no more than Fifteen Hundred Dollars (\$1500) for a cost analysis on a particular piece of real estate, the owner and location of which has to be kept confidential at this time so as not to affect the sale price of said property.

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Upon roll call, the Board members voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Woodland	-	ABSENT
Councilman Butler	-	Aye
Councilman Backman	-	Aye
Supervisor Humphreys	-	Aye.

The Supervisor declared the Resolution carried and duly adopted.

ADJOURNMENT

There being no further business to come before the Town Board, upon motion duly made by Councilman Backman and seconded by Councilman Waszkiewicz, the meeting was adjourned at 5:47 P.M.

Respectfully Submitted,

**Margaret M. Jones
Deputy Town Clerk I**