

**REGULAR MEETING OF THE TOWN BOARD OF  
THE TOWN OF NEW HARTFORD, NEW YORK, HELD  
AT BUTLER MEMORIAL HALL, IN SAID TOWN ON  
WEDNESDAY, DECEMBER 6, 2006 AT 6:00 P.M.**

The Town Supervisor called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting:

**TOWN BOARD MEMBERS:** Councilman Robert A. Payne III  
Councilman John C. Waszkiewicz III  
Councilman David M. Reynolds  
Councilman Richard B. Woodland, Jr.  
Supervisor Earle C. Reed

**OTHER TOWN OFFICIALS:** Assessor Paul E. Smith  
Director of Senior Services M. Eileen Spellman  
Dispatch Supervisor Jeffrey Madden (arrived 6:15 PM)  
Highway Superintendent Roger A. Cleveland  
Personnel Technician II Barbara Aiello  
Planner Kurt Schwenzfeier  
Town Clerk Gail Wolanin Young, CMC/RMC and  
Deputy Town Clerk I Margaret M. Jones

Thereafter, a quorum was declared present for the transaction of business.

**MINUTES APPROVAL**

**November 1, 2006 Town Board Minutes**

Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Waszkiewicz:

**(RESOLUTION NO. 346 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the **Regular** Town Board meeting held **November 1, 2006** and does further waive the reading of the same.

Upon roll call, the Board members voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

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The Resolution was declared unanimously carried and duly *ADOPTED*.

*November 15, 2006 Town Board minutes*

Action was deferred on these minutes until the next Town Board Meeting.

**REPORTS OF TOWN OFFICIALS**

**ASSESSOR**

*Sub Clerk Charles Kobielski*

Assessor Smith stated that Charles Kobielski, who was appointed as a sub clerk in November 2006 to assist his department, will be working the last three weeks in December in preparation of the January/February 2007 exemption months. The STAR checks from the State of New York weren't mailed to mobile home residents and approximately five hundred (500) people have come to the Assessor's office to file for their refund and the Assessor's office has been busy assisting these residents with filing for this STAR refund. The Assessor reported that he has mailed letters to the residents of the mobile home parks advising them that they need to file for this STAR refund.

**HIGHWAY SUPERINTENDENT:**

*Fuel Storage Facility*

In the renewal process for the fuel storage facility, the Highway Superintendent reported there have been some changes since the previous application five (5) years ago and some deficiencies in the fuel storage system have been found. The original tank was double-walled, but the Highway Superintendent stated that the facility now needs secondary confinement. Upon the recommendation of the Highway Superintendent, Councilman Payne presented the following Resolution for adoption; seconded by Councilman Woodland:

**(RESOLUTION NO. 347 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby authorize and direct the Town Supervisor to enter into and to execute a Contract with Shumaker Consulting Engineering & Land Surveying in the amount of Seven Thousand Eight Hundred Fifty Dollars (\$7,850) for preparation of specifications which are required to bring the Highway Department fuel storage facility in compliance with the Department of Environmental Conservation rules and regulations.

Upon roll call, the Town Board members voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye

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Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Contract 2 – Pump Station Upgrade/Change Order #1**

Upon the recommendation of the Highway Superintendent, Councilman Waszkiewicz presented the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 348 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby authorize and direct the Town Supervisor to enter into and to execute Change Order No. 1, Contract 2 between the Town of New Hartford and Bat Con, Inc., 4277 Slate Hill Road, P.O. Box 155, Marcellus, NY 13108, for a net **decrease** of Twenty-Eight Thousand Seven Hundred Fifteen Dollars (\$28,715) as same relates to the Homestead Road Pump Station Upgrade.

The Resolution was subject to a vote upon roll call resulting as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**TOWN PLANNER**

**Comprehensive Plan Update**

Regarding the Generic Environmental Impact Statement (GEIS) for the Town of New Hartford Comprehensive Plan, Planner Schwenzfeier recommended that the Town Board accept as final the draft GEIS, which was previously mailed to them so that the final draft can be sent to our agencies for their last interview. It is the hopes of the Town Planner that SEQRA can be closed in January. Upon the recommendation of the Town Planner, Councilman Waszkiewicz presented the following Resolution for adoption, seconded by Supervisor Reed:

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**(RESOLUTION NO. 349 OF 2006)**

**WHEREAS**, the Town Board in the Town of New Hartford has designated a Steering Committee to work with the consultant, **peter j. smith & company, inc.** to develop a comprehensive plan for the Town of New Hartford; and

**WHEREAS**, the committee has completed a draft comprehensive plan and wishes to continue **SEQRA** process with the Town Board; and

**WHEREAS**, the Town Board has the authority to adopt the comprehensive plan for New Hartford and wishes to pursue this possibility; and

**WHEREAS**, the Town Board has been designated lead agency; and

**WHEREAS**, the Committee has completed a Draft Generic Environmental Impact Statement that addresses potential impacts and alternatives;

**IT IS HEREBY RESOLVED** that the New Hartford Town Board accepts the Draft Generic Environmental Impact Statement in accordance with the State Environmental Quality Review Act, 6 NYCRR Part 617.6, for the preparation of the Comprehensive Plan; and

**BE IT FURTHER RESOLVED** that the Town Board will file a Notice of Completion with the ENB and all involved agencies to receive comments from interested parties.

A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**DIRECTOR OF SENIOR SERVICES**

**Lighting and Tile Installation – Nutrition Center**

Upon the recommendation of the Director of Senior Services M. Eileen Spellman, Councilman Waszkiewicz presented the following Resolution for adoption; seconded by Councilman Payne:

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**(RESOLUTION NO. 350 OF 2006)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby authorize and direct the Bookkeeper to transfer the sum of Fourteen Thousand Two Hundred Eighty Dollars and Fifty-Five Cents (\$14,280.55) in the 2006 Annual Budget as follows:

Increase Account – A6772.41 – Lighting/Ceiling	\$14,280.55
Increase Account – A27726 – WalMart Grant	2,000.00
Increase Account – A27714 – Miscellaneous Revenue	2,430.55
Increase Account – A2772.7 – Community Foundation Grant	9,850.00

The Resolution was voted upon by roll call as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**TOWN CLERK:**

**Raffle Consent Form – Herkimer County Community College Foundation**

Upon the recommendation of the Town Clerk, Councilman Woodland presented the following Resolution; seconded by Councilman Payne:

**(RESOLUTION NO. 351 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby grant permission to Herkimer County Community Foundation, 100 Reservoir Road, Herkimer, New York an organization duly granted a Games of Chance Identification Number by the New York State Racing and Wagering Board, to sell raffle tickets at Sangertown Square Mall, Route 5 and 5A, New Hartford, New York, in accordance with all rules and regulations of said Racing and Wagering Board; and be it

**FURTHER RESOLVED** that the Town Clerk be, and she hereby is, authorized and directed to execute Form GC-RCF, Raffle Consent Form.

The Resolution was voted upon by roll call as follows:

Councilman Waszkiewicz	-	Aye
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Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Raffle Consent Form – American Heart Association**

Upon the recommendation of the Town Clerk, Councilman Woodland presented the following Resolution:

**(RESOLUTION NO. 352 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby grant permission to American Heart Association, 120 Lomond Court, Utica, New York an organization duly granted a Games of Chance Identification Number by the New York State Racing and Wagering Board, to sell raffle tickets at Sangertown Square Mall, Route 5 and 5A, New Hartford, New York, in accordance with all rules and regulations of said Racing and Wagering Board; and be it

**FURTHER RESOLVED** that the Town Clerk be, and she hereby is, authorized and directed to execute Form GC-RCF, Raffle Consent Form.

The Resolution was thereafter voted upon by roll call as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Special Election – January 16, 2007**

Town Clerk Gail Wolanin Young presented the following Resolution that had been prepared by Orrick, Herrington & Sutcliffe, Bond Counsel. Thereafter, Supervisor Reed introduced the Resolution for adoption; seconded by Councilman Reynolds:

**(RESOLUTION NO. 353 OF 2006)**

RESOLUTION DATED DECEMBER 6, 2006.

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A RESOLUTION PROVIDING FOR THE HOLDING OF A SPECIAL TOWN ELECTION OF THE TOWN OF NEW HARTFORD, ONEIDA COUNTY, NEW YORK, FOR THE PURPOSE OF SUBMITTING PROPOSITIONS ON THE QUESTION OF APPROVING OR DISAPPROVING CERTAIN BOND RESOLUTIONS DATED OCTOBER 4, 2006.

WHEREAS, the Town Board of the Town of New Hartford, Oneida County, New York, has, at a meeting duly called held and conducted on October 4, 2006, adopted certain bond resolutions authorizing the issuance of serial bonds of the Town of New Hartford, Oneida County, New York to pay the cost of certain capital improvements in and for the Town of New Hartford, Oneida County, New York, as described in Schedule A attached hereto and hereby made a part hereof, each subject to permissive referendum and as to each of which a petition for referendum has been duly filed, and therefore with regard to each of which said bond resolution does not take effect until a proposition for the approval thereof has been approved at a special election by the qualified electors of said Town, as shown upon the latest completed assessment roll of the Town; and

WHEREAS, this Town Board now desires to call such a special election of said Town for the submission of such propositions; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of New Hartford, Oneida County, New York, as follows:

Section 1. A special election of the qualified electors of the Town of New Hartford, Oneida County, New York, shall be held on the 16<sup>th</sup> day of January, 2007, at the following locations in said Town for the purpose of voting upon propositions with respect to each bond resolution referred to in the preambles hereof:

Willowvale Fire Company, Inc., 3459 Oneida Street, Chadwicks

(for registered voters in Ward 1 only)

New York Mills Union Free School, 1 Maurauder Blvd.

(for registered voters in Ward 2, Districts 1 and 2 only)

Hughes Elementary School, 340 Higby Road

(for registered voters in Ward 2, Districts 3 and 4 only)

Butler Memorial Hall, 48 Genesee Street

(for registered voters in Ward 3 only)

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Myles Elementary School, 96 Clinton Road  
(for registered voters in Ward 4 only)

Voting shall be by voting machine and the polls at such special election shall be kept open between the hours of 12:00 o'clock P.M. to 8:00 o'clock P.M., Prevailing Time.

Section 2. The Town Clerk is hereby authorized and directed to give notice of such special election by publication in *the Observer-Dispatch*, the first publication of such notice to be made at least ten days prior to the time of such special election. In addition, the Town Clerk shall post or cause to be posted a copy of such notice on the sign board maintained pursuant to subdivision 6 of Section 30 of the Town Law at least ten days prior to such election. Said notice shall be in substantially the following form, to-wit:

**NOTICE OF SPECIAL ELECTION**

**TOWN OF NEW HARTFORD, ONEIDA COUNTY, NEW YORK**

NOTICE IS HEREBY GIVEN that a special election of the Town of New Hartford, Oneida County, New York, will be held at the following locations on the 16<sup>th</sup> day of January, 2007, at which the polls will be kept open between the hours of 12:00 o'clock P.M., and 8:00 o'clock P.M., Prevailing Time, for the purpose of voting by voting machine on the adoption or rejection of propositions with respect to certain bond resolutions dated and duly adopted October 4, 2006 by the Town Board of said Town:

Willowvale Fire Company, Inc., 3459 Oneida Street, Chadwicks  
(for registered voters in Ward 1 only)

New York Mills Union Free School, 1 Maurauder Blvd.  
(for registered voters in Ward 2, Districts 1 and 2 only)

Hughes Elementary School, 340 Higby Road  
(for registered voters in Ward 2, Districts 3 and 4 only)

Butler Memorial Hall, 48 Genesee Street  
(for registered voters in Ward 3 only)

Myles Elementary School, 96 Clinton Road  
(for registered voters in Ward 4 only)

The polls will be kept open for the purpose of voting during the aforesaid hours and the propositions to be voted upon will be in substantially the following forms, to-wit:



PROPOSITION NO. 1

Shall the bond resolution dated October 4, 2006, amending a bond Resolution dated October 19, 2005, authorizing the issuance of \$243,174 serial bonds to pay the cost of the acquisition of highway plows, including expenses incidental thereto and authorizing such class of objects or purposes, providing that the period of probable usefulness will be fifteen years instead of five years and that the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITION NO. 2

Shall the bond resolution dated October 4, 2006, amending a bond resolution dated May 16, 2006, authorizing the issuance of \$173,205 serial bonds to pay the cost of the acquisition of trucks, including expenses incidental thereto and authorizing such class of objects or purposes, providing that the period of probable usefulness will be fifteen years instead of five years and that the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITION NO. 3

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$45,000 serial bonds to pay the cost of construction of highway garage improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and other improvements and expenses incidental thereto and authorizing such specific object or purpose, providing the period of probable usefulness of twenty-five years and that the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITION NO. 4

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$2,000,000 serial bonds to pay the cost of the town-wide storm sewer management improvements, including mains, pumping stations, buildings, land or rights-in-land and original furnishings, equipment, machinery, apparatus, appurtenances, and other improvements and expenses incidental thereto and authorizing such class of objects or purposes, providing the period of probable usefulness of forty years and that the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITON NO. 5

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$1,500,000 serial bonds to pay the cost of the acquisition of building located at 1 Oxford Crossing and renovation thereof for use as a new court facility, including site improvement, original furnishings, equipment, machinery, apparatus, appurtenances, and other improvements and expenses incidental thereto and authorizing such specific object or purpose, providing the period of probable usefulness of thirty years for the acquisition costs (\$1,000,000) and twenty-five years for the improvements (\$500,000) and that the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITION NO. 6

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$415,800 serial bonds to pay the cost of the purchase of heavy machinery, equipment and apparatus and authorizing such class of objects or purposes, providing the period of probable usefulness of fifteen years and the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the

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principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITON NO. 7

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$92,000 serial bonds to pay the cost of the purchase and installation of lighting improvements and authorizing such class of objects or purposes, providing the period of probable usefulness of thirty years and the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

PROPOSITION NO. 8

Shall the bond resolution dated October 4, 2006, authorizing the issuance of \$150,000 serial bonds to pay the cost of the construction and reconstruction of sidewalks throughout and in and for said Town and authorizing such class of objects or purposes, providing the period of probable usefulness of ten years and the maximum maturity of such serial bonds will exceed five years, delegating to the Supervisor the power to sell and issue such serial bonds and to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of such serial bonds, pledging the faith and credit of the Town to the payment of the principal of and interest on such obligations, and providing for an estoppel provision, be approved?

NOTICE IS HEREBY FURTHER GIVEN that persons qualified to vote at such special election shall be qualified electors of the Town of New Hartford, Oneida County, New York.

Dated: New Hartford, New York  
December 6, 2006

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF NEW HARTFORD,  
ONEIDA COUNTY, NEW YORK

By: \_\_\_\_\_  
Town Clerk

**SCHEDULE A TO RESOLUTION**  
**PROVIDING FOR HOLDING SPECIAL ELECTION**

Bond resolutions adopted October 4, 2006, subject to permissive referendum for which a petition for referendum has been filed:

1. Amending bond resolution dated October 19, 2005 to permit authorizing 15 year period of probable usefulness for \$243,173 serial bonds for highway plows, instead of 5 years.
2. Amending bond resolution dated May 16, 2006 to permit authorizing 15 year period of probable usefulness for \$173,205 serial bonds for acquisition of trucks, instead of 5 years.
3. Authorizing \$500,000 serial bonds for street reconstruction.
4. Authorizing \$45,000 serial bonds for construction of highway garage improvements.
5. Authorizing \$2,000,000 serial bonds for construction of town-wide storm water management improvements.
6. Authorizing \$1,500,000 serial bonds for purchase of a building at 1 Oxford Crossing and renovation thereof for court purposes.
7. Authorizing \$415,800 serial bonds for purchase of heavy machinery, equipment and apparatus.
8. Authorizing \$92,000 serial bonds for lighting improvements.
9. Authorizing \$150,000 serial bonds for construction/reconstruction of sidewalks.

Section 3. The following persons are hereby selected from the list of election inspectors and ballot clerks previously designated by this Town Board for general election purposes, pursuant to the Election Law, to act as election inspectors and ballot clerks for said special election to be held on January 16, 2007:

Appler, Mary  
Barrick, Martha (Alternate)  
Bennett, Rosemari  
Bien, Nancy  
Blaszczak, Jane  
Cannarelli, Winnie (Alternate)  
Collins, Elaine  
Dembrowski, Edmund  
Eastman, Philip  
Einstein, Loretta  
Esrich, Ina  
Esrich, Thomas  
Goppert, Kathryn

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Mahoney, Norma  
Marriott, Celia  
McCann, Marie  
Nicholas, Jacqueline  
Pintar, Sarah (Alternate)  
Partridge, Edith (Alternate)  
Quimette, Anita  
Rose, Violet  
Shaheen, Mary  
Stillwell, Arlene  
Zogby, Barbara

Section 4. The persons named above shall be paid the sum of \$95.00 each for their services; in addition, the Chairman of each polling location shall be paid an additional \$5.00 for serving in that capacity.

Section 5. This resolution shall take effect immediately.

The adoption of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The resolution was thereupon declared duly ***ADOPTED***.

**MATTERS SUBMITTED BY COUNCILMEN**

**COUNCILMAN WASZKIEWICZ:**

***Agenda Items-***

- *Americans Supporting Americans* - Councilman Waszkiewicz presented the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 354 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby appoint Councilman John C. Waszkiewicz, III and Councilman Robert Payne to be Co-Chairmen of a program in which the Town of New Hartford will adopt a unit of armed forces thereby building a

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supportive connection between young men and women of our armed forces and the civilian community.

The resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly ***ADOPTED***.

- *Sidewalks and Trailways Improvements* – Some grant money has been received for some of the extension to the Judd Road Trail. Councilman Waszkiewicz has heard from HOCTS the funds are earmarked for municipalities for sidewalks and trail ways. Councilman Waszkiewicz suggests that the Town send a letter to HOCTS that the Town has begun this initiative and ask for funding assistance for this project. Councilman Waszkiewicz will work with the Highway Superintendent in the preparation of this letter.
- *Maintenance of Sidewalks and Trailways* – Councilman Waszkiewicz will distribute to the other members of the Board copies of other municipalities' policies regarding maintenance of Sidewalks and Trailways, which he has received.
- *Department of Transportation (DOT) Route 12 overpass/Old Campion Road* – Councilman Waszkiewicz suggested that the Town send a letter to our local legislators confirming the Town's support for the Route 12 overpass, including the reconnection of Old Campion Road and the Town's belief that a pedestrian walkway should be included in this project. Councilman Waszkiewicz and the Highway Superintendent will work together on getting a letter sent to the State. Councilman Reynolds stated that a letter needs to be sent to our legislators soon so that this matter can be placed on the docket.
- *Policy to fill vacancies on Planning & Zoning Board* – Councilman Waszkiewicz recommended that the Zoning and Planning Boards conduct interviews and make recommendations to the Town Board when vacancies occur. Supervisor Reed stated that an ad would be placed in the Observer-Dispatch that a vacancy exists and for anyone who is interested in serving on the Boards to please mail in a resume or letter regarding their interest. Councilman Waszkiewicz presented the following Resolution for adoption; seconded by Councilman Payne:

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**(RESOLUTION NO. 355 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby establish policy that, when a vacancy(ies) occurs on the Town Planning Board or the Town Zoning Board of Appeals, the respective Board shall receive applications, conduct interviews and make written recommendation to the Town Board with regard to the candidate who could best qualify to fill the vacancy on the respective Board.

The Resolution was thereafter voted upon as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

- Bonding – Councilman Waszkiewicz recommended that there be town-wide and neighborhood meetings to educate town residents on the eight (8) bond propositions. Supervisor Reed stated that a campaign is being planned regarding the Bonding and will be presented after the School vote set for December 12, 2006. The Power Point presentation will be revised and more details will be presented to the public.
- Oneida County Empire Zone – Councilman Waszkiewicz will see that the Town Clerk receives a copy of the final draft of the development plan and administrative funding request as submitted by Edge.
- USDA Wildlife Services - The Wildlife Service will be counting crows for the City of Utica at no cost. Councilman Waszkiewicz has requested that the USDA Wildlife Services include the Town of New Hartford that may be experiencing some overlapping. Councilman Waszkiewicz expects to get a response by the end of this week and he will notify the Board of their findings and/or recommendations.

**COUNCILMAN PAYNE:**

2007 Meeting schedule – There might be additional months to reduce meetings and Councilman Reynolds suggested the meeting dates need to be published in January. Supervisor Reed stated that the Meeting Schedule is being reviewed and the Town Clerk stated that the meeting dates are published every January in the Observer Dispatch.

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**Signs - Not-For-Profit Organization –**

There have been some issues regarding signs being placed in areas around the town advertising fundraisers for various groups. The Willowvale Fire Company has a Chicken Bar B Cue and other fundraisers and is trying to abide by Town Code. Can the Town form some protocol, like fireworks, that these groups can abide by and ask the Town Board for permission to place these signs. Councilman Reynolds presented the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 356 OF 2006)**

**WHEREAS**, the Willowvale Fire Company, Inc., 3459 Oneida Street, Chadwicks, New York will be holding a Rose sale, February 12-14, 2007; and

**WHEREAS**, the Willowvale Fire Company is requesting the Town Board permission to erect signs advertising their sale one (1) week before said sale; which signs will be removed the day after the sale ends;

**NOW, THEREFORE, BE IT RESOLVED**, the New Hartford Town Board grants permission to the Willowvale Fire Company to place reduced sized signs, not four feet (4') X eight feet (8') signs as were requested, for their Rose sale.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**MATTERS SUBMITTED BY TOWN SUPERVISOR**

**FINANCIAL:**

**Audit of Vouchers**

On recommendation of the Town Supervisor, Councilman Woodland presented the following Resolution for adoption; seconded by Councilman Waszkiewicz:



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**(RESOLUTION NO. 357 OF 2006)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, that have been duly audited by the Town Board:

General Fund Whole-Town Abstract No. 36	
Vouchers AA1703-AA1709; AA1802	\$ 3,678.22
General Fund Whole-Town Abstract No. 37	
Vouchers AA1710-AA1766; AA1800-AA1801	
Vouchers AA1803-1831	\$ 90,629.95
General Fund Whole-Town Police Abstract No. 37A	
Vouchers AA1767-AA1799; AA1832-AA1837	\$104,152.44
General Fund Part-Town Abstract No. 24	
Vouchers BB321-BB327	\$ 2,929.57
Highway Fund Part-Town Abstract No. 26	
Vouchers DB483	\$ 71.28
Highway Fund Part-Town Abstract No. 27	
Vouchers DB483-DB505	\$ 48,450.85
Sewer Fund Abstract No. 27	
Voucher SS90	\$ 2,744.37
Sewer Fund Abstract No. 28	
Voucher SS90-SS95	\$125,191.74
Drainage Capital Abstract No. 13	
Vouchers HC71-HC75	\$ 3,128.62
<b>TOTAL:</b>	<b>\$380,977.04</b>

Whereupon, the Town Board members voted individually as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

**Training – Association of Towns Meeting**

The following Resolution was offered for adoption by Councilman Waszkiewicz and seconded by Councilman Payne:

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**(RESOLUTION NO. 358 OF 2006)**

**WHEREAS**, Section 77-b of the General Municipal Law allows the governing Board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

**THEREFORE, BE IT RESOLVED** that the New Hartford Town Board does hereby authorize the following Town Officials to attend the February 2007 New York State Association of Towns educational seminar in New York City, New York:

- Town Supervisor
- Councilmen
- Codes Enforcement Officer
- Highway Superintendent
- A Planning Board member
- A Zoning Board of Appeals member

and be it

**FURTHER RESOLVED** that the Town of New Hartford shall pre-pay the conference registration and hotel accommodations for each of the above-referenced Town Officials who then shall be advanced the sum of Five Hundred Dollars (\$500) for meals and round-trip transportation; upon return from said educational seminar, each Town Official shall substantiate their expenditure of Five Hundred Dollars (\$500) upon a Town voucher with supporting documents/receipts and/or deliver any unexpended funds to the Town Bookkeeper, and be it

**FURTHER RESOLVED** that various modes of transportation will be utilized to and from the seminar and that the New Hartford Town Board does hereby establish the maximum **transportation allowance not to exceed the cost of a round trip train fare from Utica, New York to New York, New York, less the Ten Percent (10%) discount offered by the State Association of Towns**, whether officials/employees utilize:

- round-trip bus transportation
- round-trip train transportation from Utica to New York, NY
- round-trip train transportation from Albany to New York, NY, including any round-trip mileage from Utica to Albany
- drive his/her personal automobile to the educational seminar.

The Town Board members then voted upon roll call that resulted as follows:

Councilman Waszkiewicz - Aye

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Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

**Planning Board Member Retirement**

Supervisor Reed stated that N. Joseph Yagey would be retiring from the Planning Board after twenty-one (21) years of service. A Proclamation will be presented to him at the Employee/Recognition dinner to be held on December 14, 2006 at Cavallo's Restaurant.

**EXECUTIVE SESSION**

Councilman Reynolds presented the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 359 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby move to enter into an Executive Session to discuss Highway Department union negotiations.

A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**. All persons present, including the news media, were then excused from the meeting at 6:43 P.M. The Town Clerk remained in the event action would be taken after the Executive Session; the Highway Superintendent and Personnel Technician also remained.

**END OF EXECUTIVE SESSION**

Councilman Reynolds offered the following Resolution for adoption and Councilman Waszkiewicz seconded same:

**(RESOLUTION NO. 360 OF 2006)**

**RESOLVED** that the New Hartford Town Board does hereby move to end its Executive Session and to reconvene the regular portion of the Town Board meeting.

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The Board members voted upon roll call that resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

This Resolution was declared unanimously carried and duly ***ADOPTED***; the Executive Session ended at 7:24 P.M.

**ADJOURNMENT**

There being no further business to come before the Town Board, upon motion duly made by Councilman Payne and seconded by Councilman Waszkiewicz, the meeting was adjourned at 7:24 P.M.

**Respectfully submitted,**

**Gail Wolanin Young, CMC/RMC  
Town Clerk**

**Margaret M. Jones  
Deputy Town Clerk I**