

**SPECIAL MEETING OF THE TOWN BOARD OF  
THE TOWN OF NEW HARTFORD, NEW YORK,  
HELD AT BUTLER MEMORIAL HALL  
FRIDAY, DECEMBER 28, 2007 AT 5:00 P.M.**

The Town Supervisor called the meeting to order at 5:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting:

**TOWN BOARD MEMBERS:** Councilman Robert A. Payne III  
Councilwoman Christine G. Krupa  
Councilman David M. Reynolds  
Councilman Richard B. Woodland, Jr.  
Supervisor Earle C. Reed

**OTHER TOWN OFFICIALS:** Codes Enforcement Officer Joseph A. Booth  
Director of Senior Services M. Eileen Spellman  
Highway Superintendent Roger A. Cleveland  
Personnel Technician II Barbara Aiello  
Planner Kurt Schwenzfeier  
Town Clerk Gail Wolanin Young

Thereafter, a quorum was declared present for the transaction of business.

**ADMINISTRATION OF OATHS OF OFFICE**

Town Clerk Gail Wolanin Young administered the Oaths of Office to Second Ward Councilwoman Christine G. Krupa, whose daughters held the Bible, and to Fourth Ward Councilman Richard B. Woodland, Jr., whose father held the Bible. Councilwoman Krupa and Councilman Woodland then signed the Oath Book, for their four-year terms commencing January 1, 2008.

**MINUTES**

**December 12, 2007 Town Board Meeting**

Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Reynolds:

**(RESOLUTION NO. 318 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the *Regular* Town Board meeting held *December 12, 2007* and does further waive the reading of the same.

Upon roll call, the Board members voted as follows:

**SPECIAL TOWN BOARD MEETING**

**December 28, 2007**

**Page 2**

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

**PRESENTATIONS**

Upon questioning by the Town Supervisor, there was no one present wishing to address the Board.

**REPORTS OF TOWN OFFICIALS**

**HIGHWAY SUPERINTENDENT:**

**Sewer Extension Request – Paris Road**

Highway/Sewer Superintendent Roger Cleveland received a letter dated December 19, 2007 from Mr. Hund, Paris Road, requesting sewer service to his and an adjoining property (Koury) through the consolidated sewer district. Superintendent Cleveland recommended that the Standing Committee on Public Works and Sewer investigate this request and report to the Town Board. It needs to be determined whether the property owners are included in an existing sewer district that would pay for the improvements, or whether the property owners would bear the expense. There is no sanitary sewer service on New Paris Road (aka NYS Route 12) that’s readily accessible. The Town Board concurred with the Superintendent’s recommendation.

**Change Order #1 – Concord Boulevard Pump Station Upgrade (Contract 3)**

Upon explanation and request of the Highway/Sewer Superintendent, the following Resolution was introduced for adoption by Councilman Woodland and seconded by Councilman Payne:

**(RESOLUTION NO. 319 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby authorize and direct the Town Supervisor to enter into and to execute Change Order #1 in the amount of Twenty-two Hundred Dollars (\$2200) as same relates to the Concord Boulevard Pump Station Upgrade, Contract 3, changing of pumps and updated interface.

The Resolution was duly put to a vote upon roll call, resulting as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 3**

Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

**Flood Map Modernization Program**

Upon presentation by the Highway Superintendent, Councilman Payne introduced the following Resolution, which was duly seconded by Councilwoman Krupa:

**(RESOLUTION NO. 320 OF 2007)**

**RESOLVED** that, based upon a New York State Department of Environmental Conservation letter dated December 10, 2007 with regard to the Oneida County Flood Map Modernization Program, the New Hartford Town Board does hereby authorize and direct the Town Supervisor execute a prioritization list of the study and re-study of certain watersheds and contributing tributary areas within and without the Town boundaries.

A roll call vote ensued:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

**Stormwater update**

Highway Superintendent Cleveland reported that the area experienced some thawing and some fairly extensive rain Sunday night, December 23, 2007 and leaves and twigs caught on a trash rack at the bottom of Woodberry Road but no reports of flooding. There were some problems on Mallory Road and Red Hill Road but no reported property damages. A new detention basin in the White Tail Meadows development worked on Oneida Street.

**Grant – Safety Training/Hazard Abatement**

Upon presentation of the Highway Superintendent, Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Payne:

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 4**

**(RESOLUTION NO. 321 OF 2007)**

**WHEREAS**, the County of Oneida is applying for a safety-training grant on hazard abatement and has offered that the Town of New Hartford participate in said safety training program;

**BE IT RESOLVED** that the New Hartford Town Board does hereby authorize and direct the Town Supervisor to issue a Letter of Support for Oneida County, as applicant for said grant, and that, once the grant has been secured, the Town of New Hartford participate in the safety-training program at no cost to the Town.

The Resolution was subject to a vote upon roll call:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

**Authorization for Competitive Bid – Pick-up Truck with Plow, 2 Two-Wheel Drive small sport utility vehicles**

Upon request of the Highway Superintendent, Councilman Payne presented the following Resolution and moved its adoption, which was seconded by Councilman Reynolds:

**(RESOLUTION NO. 322 OF 2007)**

**RESOLVED** that the New Hartford Town Board shall receive sealed bids for the purchase of one (1) new Pick-up Truck with plow and two (2) Two-wheel drive small sport utility vehicles as per the Town's 2008 Budget and in accordance with Town specifications; all bids are to be received by the Town Clerk's Office no later than 10:45 A.M. on Wednesday, January 16, 2008 and then shall be publicly opened and read aloud at 11:00 A.M. on said date and in said Office; and be it

**FURTHER RESOLVED** that the said Town Board does hereby authorize and direct the Town Clerk to publish the legal requisite Advertisement-Invitation to Bid in The Observer Dispatch.

The Town Board voted upon roll call as follows:

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 5**

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

**TOWN CLERK:**

**Traffic Study Report – Roberts Road**

In response to the Town’s request in the Spring of 2007 for a lower speed limit on a section of Roberts Road, between Oneida Street and Mohawk Street, the Town Clerk received a letter from the NYS Department of Transportation that read, in part: *“Our study at Roberts Road (County Route 13) was jointly completed with the State Police. This section of road has a 50 miles per hour speed limit at this time. We found that the need for reducing the speed limit any further has not been met.”*

The Town Clerk has forwarded a copy of the State’s letter to Walter Dluginski, who had asked that the Town Board request a study.

**MATTERS SUBMITTED BY COUNCILMEN**

**COUNCILMAN PAYNE:**

**Audit – Willowvale Fire Company, Inc.**

With regard to Walter Dluginski’s statement at the December 12, 2007 Town Board meeting, *that since the Willowvale Fire Company’s pension plan went through [Special Town Election on December 11, 2007] and they don’t account for any of their funds – incoming or outgoing – it’s the right of the Town Board to call for an audit of the Fire Company’s books and determine where the Fire Company stands with regard to the two (2) fire stations and whether they’ve been sold, to whom, for how much and whether for market value*, Councilman Payne had contacted Willowvale Fire Chief William Hughes about conducting an audit of the Fire Company’s finances. Chief Hughes has referred Councilman Payne to Gary Edwards, President of the Fire Company, whom he was unable to contact during the busy Holiday Season.

Councilman Payne understood that the Town Supervisor has documentation that the Town Board has the authority to call for an audit and he asked the Town Clerk to obtain a copy of the letter and forward it to him.

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 6**

**Energy Audit**

Still in the study stage, Councilman Payne will be contacting two (2) or three (3) more companies, for a total of five (5) in a cost-savings attempt – possibly three (3) to five (5) percent on the utility bills.

**MATTERS SUBMITTED BY TOWN SUPERVISOR**

**FINANCIAL**

**Audit of bills**

Councilman Woodland introduced the following Resolution for adoption; seconded by Councilwoman Krupa:

**(RESOLUTION NO. 323 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, that have been duly audited by the Town Board:

General Fund Whole-Town Abstract No. 32	
Vouchers AA1989-AA2022;	
Vouchers AA2030-AA2047;	
Vouchers AA2049-AA2052	\$ 63,906.08
General Fund Whole-Town Police Abstract No. 32A	
Voucher AA2023-AA2029	\$ 6,046.90
General Fund Part-Town Abstract No. 21	
Vouchers BB197-BB202	\$ 343.26
Highway Fund Part-Town Abstract No. 19	
Vouchers DB520-DB531	\$ 29,675.65
Sewer Fund Abstract No. 27	
Vouchers SS88-SS95	\$141,058.20
Street Lighting Abstract No. 14	
Voucher SL14	\$ 8,915.22
Stormwater Capital Abstract No. 3	
Voucher HU3	\$ 2,830.00
GEIS Study/Capital Abstract No. 9	
Voucher HX11	\$ 14,868.75
Drainage Capital Abstract No. 15	
Voucher HC70	\$ 5,247.87
<b>TOTAL:</b>	<b>\$272,891.93</b>

Whereupon, the Town Board members voted individually as follows:

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 7**

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

**2007 Budget Revisions**

Upon recommendation of the Town Bookkeeper, Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Reynolds:

**(RESOLUTION NO. 324 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby authorize and approve the following budgetary revisions in the 2007 Budget:

**General Fund / Whole-Town**

Increase	AA1010.4	\$ 812.75
Decrease	AA1220.4	\$ 812.75
Increase	AA1110.2	\$ 1,692.95
Decrease	AA1680.2	\$ 1,692.95
Increase	AA1110.4	\$ 1,700.14
Decrease	AA1680.2	\$ 1,700.14
Increase	AA1110.12	\$ 1,664.02
Decrease	AA1680.2	\$ 1,664.02
Increase	AA1315.41	\$ 2,965.00
Decrease	AA1680.2	\$ 2,965.00
Increase	AA1315.42	\$ 2,685.00
Decrease	AA1330.2	\$ 2,685.00
Increase	AA1320.4	\$ 2,750.00
Decrease	AA1680.2	\$ 2,750.00
Increase	AA1355.4	\$ 11,205.98
Decrease	AA1355.12	\$ 11,205.98

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 8**

Increase	AA1355.11	\$ 11,246.94
Decrease	AA1355.12	\$ 11,246.94
Increase	AA1355.15	\$ 8,497.51
Decrease	AA1680.2	\$ 8,497.51
Increase	AA1380.4	\$ 50.00
Decrease	AA1680.2	\$ 50.00
Increase	AA1410.1	\$ 3.39
Decrease	AA1410.13	\$ 3.39
Increase	AA1410.4	\$ 358.95
Decrease	AA1410.13	\$ 358.95
Increase	AA1410.12	\$ 1,206.68
Decrease	AA1410.13	\$ 1,206.68
Increase	AA1420.4	\$ 22,985.76
Decrease	AA1990.4	\$ 22,987.76
Increase	AA1430.1	\$ 1,421.05
Decrease	AA1990.4	\$ 1,421.05
Increase	AA1440.1	\$ 1.15
Decrease	AA1990.4	\$ 1.15
Increase	AA1440.42	\$ 5,761.58
Decrease	AA1440.47	\$ 5,761.58
Increase	AA1440.54	\$ 20,500.00
Decrease	AA5031.4	\$ 20,500.00
Increase	AA1440.55	\$ 20,500.00
Decrease	AA5031.5	\$ 20,500.00
Increase	AA1450.4	\$ 4,418.48
Decrease	AA1460.4	\$ 2,000.00
Decrease	AA1620.1	\$ 2,418.48
Increase	AA1620.11	\$ 123.00
Decrease	AA1670.41	\$ 123.00

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 9**

Increase	AA1620.12	\$ 36.75
Decrease	AA1670.41	\$ 36.75
Increase	AA1650.41	\$ 355.65
Decrease	AA1650.4	\$ 355.65
Increase	AA1670.4	\$ 1,858.09
Decrease	AA1670.41	\$ 1,858.09
Increase	AA3120.1	\$ 33,517.72
Decrease	AA1990.4	\$ 25,000.00
Decrease	AA3120.49	\$ 8,000.00
Decrease	AA3510.1	\$ 517.72
Increase	AA3120.2	\$ 3,865.29
Decrease	AA3510.1	\$ 3,865.29
Increase	AA3120.4	\$ 16,196.64
Decrease	AA3510.1	\$ 12,000.00
Decrease	AA6772.2	\$ 4,196.65
Increase	AA3120.11	\$ 2,408.70
Decrease	AA6772.2	\$ 2,408.70
Increase	AA3120.12	\$ 3,166.91
Decrease	AA6772.2	\$ 3,166.91
Increase	AA3120.13	\$ 1,319.35
Decrease	AA6772.2	\$ 1,319.35
Increase	AA3120.14	\$ 7,016.56
Decrease	AA6772.4	\$ 7,016.56
Increase	AA3120.18	\$ 1,316.26
Decrease	AA3220.4	\$ 1,316.26
Increase	AA3220.1	\$ 806.40
Increase	AA3220.4	\$ 806.40
Increase	AA3510.11	\$ 10,408.93
Decrease	AA6772.2	\$ 8,000.00
Decrease	AA5010.12	\$ 2,408.93

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 10**

Increase	AA5010.11	\$ 18,617.38
Decrease	AA5010.12	\$ 9,000.00
Decrease	AA7020.11	\$ 9,000.00
Decrease	AA6772.11	\$ 717.38
Increase	AA7110.41	\$ 12,275.00
Increase	AA7502.8	\$ 12,275.00
Increase	AA5010.14	\$ 1,046.24
Decrease	AA5010.4	\$ 1,046.24
Increase	AA5010.15	\$ 1,021.23
Decrease	AA5010.4	\$ 1,021.23
Increase	AA5630.4	\$ 7,500.00
Decrease	AA7020.13	\$ 7,500.00
Increase	AA6772.12	\$ 452.99
Decrease	AA6772.13	\$ 452.99
Increase	AA7110.2	\$ 3,250.98
Decrease	AA7110.4	\$ 3,250.98
Increase	AA7110.11	\$ 6,303.71
Decrease	AA8540.4	\$ 6,303.71
Increase	AA7110.15	\$ 3,884.46
Decrease	AA7110.16	\$ 3,884.46
Increase	AA7110.18	\$ 6,934.22
Decrease	AA8540.4	\$ 6,934.22
Increase	AA7110.19	\$ 2,412.74
Decrease	AA7140.4	\$ 2,412.74
Increase	AA7230.4	\$ 5,495.20
Decrease	AA8540.4	\$ 5,495.20
Increase	AA7230.1	\$ 562.93
Decrease	AA7140.4	\$ 562.93

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 11**

Increase	AA7230.4	\$ 17,125.26
Decrease	AA8540.4	\$ 17,125.26
Increase	AA7310.1	\$ 729.22
Decrease	AA7550.4	\$ 729.22
Increase	AA6771.4	\$ 1,050.00
Decrease	AA2772.6	\$ 1,050.00
Decrease	AA2705.6	\$ 309.00
Increase	AA7110.4	\$ 309.00
Increase	AA7230.04	\$ 16,935.00
Decrease	AA7110.4	\$ 16,935.00
Increase	AA4378.0	\$ 2,968.90
Increase	AA7110.16	\$ 2,968.90
Increase	AA1440.49	\$ 6,500.00
Increase	AA5999.2	\$ 6,500.00

**General Fund / Part-Town**

Increase	BB8010.13	\$ 3,779.08
Increase	BB8010.14	\$ 1,883.82
Decrease	BB8010.19	\$ 5,662.90
Increase	BB8010.16	\$ 26.63
Decrease	BB8010.17	\$ 26.63
Increase	BB4020.4	\$ 1,120.79
Decrease	BB8010.19	\$ 1,120.79
Increase	BB4020.12	\$ 1,122.08
Decrease	BB8010.04	\$ 1,122.08

**Highway Fund / Part-Town**

Increase	DB5110.1	\$ 20,948.55
Decrease	DB1990.4	\$ 20,948.55

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 12**

Increase	DB5110.48	\$ 5,771.41
Decrease	DB1990.4	\$ 5,771.41
Increase	DB5142.11	\$ 8,343.11
Decrease	DB1990.4	\$ 8,343.11
Increase	DB5142.42	\$ 9,574.38
Decrease	DB1990.4	\$ 9,574.38
Increase	DB5142.48	\$ 11,986.54
Decrease	DB5142.49	\$ 9,000.00
Decrease	DB9030.8	\$ 2,986.54

**Water Fund**

Increase	FF8310.4	\$ 33.70
Decrease	FF9710.6	\$ 33.70

**Sewer Fund**

Increase	SS8110.1	\$ 6,000.27
Decrease	SS8110.4	\$ 6,000.27
Increase	SS8110.13	\$ 4,862.40
Decrease	SS8110.4	\$ 4,862.40

The Resolution was subject to a vote upon roll call as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

**REPORTS OF TOWN OFFICIALS (CONT'D)**

**DIRECTOR OF SENIOR SERVICES:**

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 13**

**Encumbrance of funds**

Director M. Eileen Spellman reportedly met with the Bookkeeper today to encumber some 2007 funds.

**NEW BUSINESS**

**2008 Re-organizational Resolutions**

The following Resolution was introduced for adoption by Councilman Payne and duly seconded by Councilwoman Krupa:

**(RESOLUTION NO. 325 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby establish the normal operating hours for the Town of New Hartford offices to be 8:00 A.M. through 4:00 P.M., Mondays through Fridays during Fiscal Year 2008;

**RESOLVED** that Earle C. Reed, Supervisor of the Town of New Hartford, New York, be and he hereby is authorized and directed to sign all checks for the disbursement of funds of the Town of New Hartford for the Fiscal Year 2008;

**RESOLVED** that the New Hartford Town Board does hereby re-adopt the "**TOWN OF NEW HARTFORD EMPLOYEES HANDBOOK**", prepared by AMTEK, dated September 15, 1999, and thereafter amended from time to time. Found within this manual is the official schedule of fringe benefits of non-union personnel for the year 2008;

**RESOLVED** that the New Hartford Town Board does hereby establish the mileage rate at thirty-six cents (\$.36) for all Town Officials and employees while performing regular and continuous business transactions in and for the Town of New Hartford during the Fiscal Year 2008;

**RESOLVED** that the New Hartford Town Board does hereby authorize the Town Supervisor to retain an auditing firm to audit the 2007 financial accounts and for subsequent preparation of the 2007 Annual Report, that auditing firm being Barone and Howard;

**RESOLVED** that the Town Board of the Town of New Hartford does hereby designate as Official Depositories in which all funds of the Town of New Hartford shall be deposited in 2008 the following institutions:

- Bank of America
- M & T Bank

## **REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 14**

- Chase Bank
- Citizens Bank
- Bank of New York
- NBT Bank, N.A.
- Adirondack Bank
- HSBC

and that the Town Supervisor or Bookkeeper of said Town be and hereby is authorized and directed to secure a Pledge of Security covering the maximum amount of money the Town would have on deposit at any one time during the Fiscal Year 2008 from each of the Official Depositories designated. A written security agreement and custodial agreement (which can be combined into one document) must be obtained. The Town, however, will try to have delivery of the collateral to an unrelated third party. If this cannot be effected, then all pertinent legal and financial risks will be evaluated;

**RESOLVED** that the Town Board of the Town of New Hartford does hereby authorize the Town Supervisor or Bookkeeper of the said Town to deposit funds not needed for immediate expenditures in the form of interest-bearing Certificates of Deposit, Repurchase Agreements, Treasury Bills and Money Market Certificates with the Official Depositories listed in the official Investment Policy of the Town, which policy is presented herein as a separate Resolution;

**RESOLVED** that the New Hartford Town Board does hereby appoint Earle C. Reed as Marriage Officer in and for the Town of New Hartford for a one-year term commencing January 1, 2008 and ending December 31, 2008;

**RESOLVED** that the Town Board of the Town of New Hartford does hereby appoint the President of the New Hartford Historical Society as the Town's Historian for Fiscal Year 2008 at a contractual sum of \$3,300.00 payable to the Historical Society;

**RESOLVED** that the Rules of Procedure which were initially adopted April 21, 1965, and amendments thereto, are hereby affirmed and re-adopted by the New Hartford Town Board for Fiscal Year 2008 as set forth in the attached Schedule "A" that is made a part of this resolution;

**RESOLVED** that the New Hartford Town Board does hereby appoint Councilman Woodland as the Delegate to attend the Annual Business Session of the Association of Towns of the State of New York, (Councilwoman Krupa as Alternate), to be held at New York, New York on February 20, 2008 and to cast the vote of the aforesaid Town, pursuant to Section 6 of Article 3 of the Constitution and By-laws of said Association;

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 15**

**RESOLVED** that the New Hartford Town Board does hereby confirm the Supervisor's appointment of David M. Reynolds as Deputy Town Supervisor for a term of one (1) year commencing January 1, 2008, with a corresponding stipend of One Thousand Dollars (\$1,000.) to Councilman Reynolds for 2008;

**RESOLVED** that David M. Reynolds, Deputy Town Supervisor of the said Town be, and he hereby is authorized and directed to sign all checks for disbursements of funds of said Town for Fiscal Year 2008, in the absence of the Town Supervisor;

**RESOLVED** that the New Hartford Town Board does hereby authorize the Town Supervisor or Bookkeeper to pay bills/expenses to National Grid, the Mohawk Valley Water Authority, all telephone carriers, to the Town's designated vendors for all insurance premiums, to the New York State and Local Retirement Systems (Employees' Retirement System and Police and Fire Retirement System) for employer contributions, without prior final audit by the Town Board;

**RESOLVED** that the New Hartford Town Board does hereby re-adopt the purchasing policies and procedural manual, originally adopted on January 1, 1992 and revised on January 1, 1995;

**RESOLVED** that the New Hartford Town Board does hereby re-adopt the Official Investment Policy for the Town of New Hartford originally adopted on March 3, 1993 and in accordance with Chapter 708 of the Laws of 1992;

**RESOLVED** that the Town Board of the Town of New Hartford does hereby designate The Observer Dispatch as the Town's official newspaper for Fiscal Year 2008.

**SCHEDULE "A"**  
**RULES OF PROCEDURE**

**I. REGULAR MEETINGS:**

Regular meetings of the New Hartford Town Board shall be held in the locations designated and on the following Wednesdays commencing at 6:00 P.M. for the Fiscal Year 2008, unless otherwise changed and publicized:

**Butler Memorial Hall (Community Meeting Room)**

January 9 and January 23, 2008  
February 13 and February 27, 2008  
March 12 and March 26, 2008  
April 9 and April 23, 2008  
October 1 and October 22, 2008  
November 5 and November 19, 2008

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 16**

December 10, 2008  
\*(Monday) December 29, 2008

**Kellogg Road Community Center Building**  
May 14 and May 28, 2008  
June 11, 2008  
July 9, 2008  
August 13, 2008  
September 10 and September 24, 2008

The Town Board reserves the right to dispense with the second regularly-scheduled meeting each month if no urgent matters need the Town's attention; if cancelled, notice shall be provided to the Department Heads and the news media by the Friday immediately preceding the meeting to be cancelled.

\*In addition, the Town Board shall meet on or after the 28<sup>th</sup> day of December but not later than the 31<sup>st</sup> day of December as determined by the Supervisor pursuant to Law.

**II. SPECIAL MEETINGS:**

The Supervisor may, and upon written request of two (2) members of the Board, call a special meeting of the Town Board at any time by giving at least two (2) days' notice in writing to the other members of the Board of the time when and the place where the meeting is to be held.

**III. QUORUM:**

A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

**IV. VOTING UPON QUESTIONS:**

Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all members of the Town Board, except in such instances in which a large number of affirmative votes shall be required by law. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their votes shall be entered in the minutes.

**V. STANDING COMMITTEES:**

The Supervisor shall appoint the following Standing Committees:

- Assessor
- Elections
- Human Resource
- Motor Pool

## REGULAR TOWN BOARD MEETING

December 28, 2007

Page 17

- Parks and Recreation
- Public Safety and Courts
- Public Works and Sewer
- Senior Citizens
- Town Clerk
- Village/Town/School Liaison
- Zoning and Planning
- Library

Such Committees shall consist of members of the Board and shall assist the Town Board in the performance of its duties with reference to such matters as may from time to time be referred to such Committees.

### **VI. SPECIAL COMMITTEES:**

The Town Board may, from time to time, appoint such Special Committees as may be deemed desirable to assist the Board in performance of its duties. Such Committees may include Town Officers other than Board members in their membership in an advisory capacity only.

- Each group is to consist of at least one (1) Town Board member and one (1) Department Head, which act in an ADVISORY CAPACITY only, unless prohibited by law
- Each group is to have at least
  - A written list of objectives
  - A Chairperson who is to be recommended by the group's members and submitted to the Town Board for approval. Duties of Chairperson shall include:
    1. Chair open meetings
    2. Act as the official spokesperson for said group
  - Vice-Chairperson is to be appointed directly by the group members. Duties of Vice-Chairperson shall include:

Assume the duties of the Chairperson in his/her absence
  - Maximum number of members to be determined by the Department Head. Unexcused absence from four (4) consecutive meetings is cause for removal of member(s) by the Chairperson

## REGULAR TOWN BOARD MEETING

December 28, 2007

Page 18

- If possible, each group shall consist of one member from each of the four (4) Wards in the Town. Selection of Members:
  1. Participation shall be based on written request to the Department Head for consideration.
  2. Appointed by the Town Board
  3. If there are more volunteers than openings, membership shall be determined by the Department Head who shall consider:
    - i. Resume or list of qualifications
    - ii. Personal interview
- Term limits not to exceed two (2) four-year terms, which shall be staggered
- Remuneration to members shall require Town Board budget approval
- Department Heads shall maintain a list of all appointments and terms which shall be reviewed annually with the Town Board and filed with the Town Clerk's Office
- This policy EXCLUDES:
  - Zoning Board of Appeals
  - Planning Board
  - Board of Assessment Review
  - Police Commission.

In the event of vacancies on the Zoning Board of Appeals or Planning Board, the respective Board shall receive and review applications, conduct interviews, and make written recommendation to the Town Board as to the person best qualified to fill the vacancy.

### **VII. ORDER OF BUSINESS:**

The business of all regular meetings of the Town Board shall be transacted in the following order:

- Reading of minutes of previous meeting, unless waived by a majority of the members of the Board present
- Public Hearings (6:00 P.M.)
- Consideration of Public Presentations
- Reports of Town Officials
- Reports of Standing Committees

## **REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 19**

- Reports of Special Committees
- Consideration of matters submitted by Town Board members
- Consideration of matters submitted by Town Supervisor in the following order:
  - Financial and other routine reports
  - Miscellaneous communications
  - Unfinished business
  - New business.

### **VIII. LEGISLATIVE MATTERS:**

All resolutions, ordinances and local laws, other than routine resolutions approving payment of bills, minutes and like matters, shall be in writing and filed with the Town Clerk and made available to Board members not later than the Saturday prior to the meeting at which they are to be introduced unless this provision be waived as to any such resolution, ordinance or local law by a majority of the members of the Board present at such meeting.

Resolutions, ordinances and local laws shall be introduced in the regular order of business and shall be read aloud by the Town Clerk before being acted upon by the Board.

### **IX. ABSENCE OF SUPERVISOR:**

In the absence of the Supervisor, the Deputy Supervisor shall call the Town Board to order and shall be Chairman of the meeting; and, in the absence of the Supervisor and the Deputy Supervisor, then the Town Clerk shall call the Town Board to order and if a quorum be present, the Town Board shall elect one of its members as Chairman of the meeting.

### **X. MEMBERS MAY NOT ABSENT THEMSELVES:**

No member of the Town Board may absent himself from a meeting of the Town Board for more than ten (10) minutes at a time unless for good cause he is excused by the Supervisor.

### **XI. REFUSAL TO VOTE:**

Each member of the Board shall vote upon each question presented unless for good cause he is excused therefrom by the unanimous consent of all members of the Board present. Any member refusing to vote other than by consent of the Board shall be subject to a motion of censure.

### **XII. PARLIAMENTARY RULES:**

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 20**

Except as otherwise provided herein, all parliamentary questions shall be decided in accordance with the latest edition of Roberts' Rules of Order, revised, for deliberative assemblies.

**XII. SUSPENSION OF RULES:**

Any rule of the Town Board may at any time be temporarily suspended for special reasons by a majority vote of all of the members of the Town Board present at a meeting thereof. No permanent alteration may be made except by resolution in writing duly filed with the Town Clerk prior to the meeting at which such amendment is introduced.

The Town Board voted upon roll call, resulting as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly ***ADOPTED***.

**Appointment – Planning Board Chairman**

Councilman Reynolds offered the following Resolution for adoption; Councilman Payne seconded same:

**(RESOLUTION NO. 326 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby re-appoint Hans G. Arnold as Planning Board Chairman for a one (1) year term, commencing January 1, 2008 and ending December 31, 2008.

Upon roll call, the Board voted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly ***ADOPTED***.

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 21**

**Appointment – Planning Board Member**

Upon recommendation of the Planning Board Chairman, the following Resolution was introduced for adoption by Councilwoman Krupa and seconded by Councilman Woodland:

**(RESOLUTION NO. 327 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby re-appoint Jerome F. Donovan as a Member of the Planning Board for a seven (7) year term, commencing January 1, 2008 and ending December 31, 2014.

A roll call vote ensued:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Appointment – Zoning Board of Appeals Chairman**

Councilman Reynolds offered the following Resolution for adoption, seconded by Councilwoman Krupa:

**(RESOLUTION NO. 328 OF 2007)**

**RESOLVED** that the New Hartford Town Board does here re-appoint Randy Bogar as Chairman of the Zoning Board of Appeals, for a one (1) year term commencing January 1, 2008 and ending December 31, 2008.

The Town Supervisor polled the Town Board members who voted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 22**

**Appointment - Police Commission Member**

Councilman Reynolds offered the following Resolution for adoption and Councilman Woodland seconded same:

**(RESOLUTION NO. 329 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby re-appoint Kevin Copeland as a Member of the Town Police Commission for a five-year term commencing January 1, 2008 and ending December 31, 2012.

The Town Board members voted individually as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Appointments – 2008 Town Board Standing Committees**

Supervisor Reed deferred announcement of the Standing Committees for fiscal year 2008 until the January 9, 2008 Board meeting.

**Ethics Committee**

It was the consensus of the Town Board that the three-member Ethic Committee, comprised of Richard B. Woodland, Jr., Nathaniel Richmond and a vacant position, not be disbanded and that, in the event a situation arises, that the Town would use the County Ethics Committee.

**Appointments – Advisory Committee on Safety**

Action was deferred until the January 9, 2008 Town Board meeting, as one member may not be available for re-appointment.

**Appointments – Advisory Committee on Public Works and Sewer**

Upon recommendation of the Highway Superintendent, Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilwoman Krupa:

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 23**

**(RESOLUTION NO. 330 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby re-appoint Kenneth Lowell as a Member of the *Advisory Committee on Public Works and Sewers* for a three-year term commencing January 1, 2008 and ending December 31, 2010.

The Board members voted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**. The term of office of John Storey will expire December 31, 2007 and the Highway Superintendent is awaiting confirmation that Mr. Storey is interested in re-appointment.

**Appointments – Stormwater Management Improvement (Advisory) Committee**

Appointments were deferred until the Highway Superintendent meets with the Committee members and establishes the term of the initial appointments and terms for subsequent appointments.

**Appointments – Advisory Committee on Parks and Recreation**

Councilman Payne offered the following Resolution for adoption; seconded by Councilman Reynolds:

**(RESOLUTION NO. 331 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby re-appoint John Pryor, John D’Amore and Deanne Balutis as Members of the *Advisory Committee on Parks and Recreation*, and does hereby appoint Marilyn Montesano as a new Member of said *Advisory Committee*, all for three-year terms commencing January 1, 2008 and terminating December 31, 2010.

The Town Supervisor polled the Board members who voted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 24**

The Resolution was declared unanimously carried and duly *ADOPTED*.

**Appointments – Advisory Committee on Senior Citizen Services**

Appointments were deferred until the January 9, 2008 Town Board meeting at which time the Supervisor will announce the Standing Committee appointments. Two Councilman on the Senior Citizen Standing Committee serve on the Advisory Committee on Senior Citizen Services.

**Appointments – Advisory Committee on 24-Hour Emergency Dispatch**

Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Reynolds:

**(RESOLUTION NO. 332 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby appoint the following individuals to the **24-Hour Emergency Dispatch Committee** commencing January 1, 2008 and ending December 31, 2008:

1. Jeffrey P. Madden, Central Dispatch
2. Raymond Philo, New Hartford Police Chief
3. Brad Frankland, New York Mills Police Chief
4. William Freiberger, New Hartford Fire Chief
5. Robert Glenn, New York Mills Fire Chief
6. William Hughes, Willowvale Fire Chief
7. Gary Edwards, Edwards Ambulance
8. Daniel Verminski, Central Oneida County Ambulance
9. George Nassar, Central Oneida County Ambulance
10. Rodger Reynolds, New Hartford Village Representative
11. Robert Maciol, New York Mills Village Mayor
12. Janet Hughes, Town Police Commission member
13. First Ward Councilman/Town Board
14. Second Ward Councilman/Town Board
15. Roger Cleveland, Town Highway Superintendent
16. Barbara J. Aiello, Town Personnel Assistant
17. Terrance P. Martin, Citizen at large
18. Lawrence Gilroy, Chairman

The foregoing Resolution was subject to a vote upon roll call as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 25**

Councilman Payne - Aye  
Supervisor Reed - Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Appointment – Mohawk Valley Water Authority**

Councilman Reynolds offered the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 333 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby re-appoint Elis DeLia as the Town of New Hartford representative on the ***Mohawk Valley Water Authority*** for a three-year term commencing January 1, 2008 and terminating December 31, 2010.

The Town Supervisor polled the Board members who voted as follows:

Councilwoman Krupa - Aye  
Councilman Reynolds - Aye  
Councilman Woodland - Aye  
Councilman Payne - Aye  
Supervisor Reed - Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Training – Association of Towns Meeting and Transportation Allowance**

Action was deferred until the January 9, 2008 Town Board meeting

**Training School – Town Clerk-Registrar, Records Management**

Upon request of the Town Clerk, the following Resolution was introduced for adoption by Councilman Reynolds and duly seconded by Councilman Payne:

**(RESOLUTION NO. 334 OF 2007)**

**WHEREAS**, Section 77-b of the General Municipal Law allows the governing board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of New Hartford does hereby grant permission to Town Clerk Gail Wolanin Young to attend the

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 26**

26th Annual New York State Town Clerks Association Conference from April 27 through April 30, 2008 in Saratoga Springs, New York, with expenses to be borne by said Town as budgeted; and be it

**FURTHER RESOLVED** that the Town Clerk be, and she hereby is, authorized to attend the business/educational meetings of the Oneida County Association of Town Clerks and the Records Management Workshops during fiscal year 2008, with incidental expenses to be borne by said Town as budgeted.

The Resolution was voted upon by roll call as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Employee Handbook, Section 500 – Operational Policies (Vehicle Usage)**

Councilman Woodland introduced the following Resolution for adoption and Councilman Payne seconded same:

**(RESOLUTION NO. 335 OF 2007)**

**RESOLVED** that the New Hartford Town Board does hereby grant permission for the following Town officials and/or employees to take home a Town-owned vehicle at the end of the workday for the sole use in conducting official Town business, and as provided for in the Town of New Hartford **Employee Handbook, Section 500 – OPERATIONAL POLICIES**:

- Codes Enforcement Officer Joseph A. Booth
- Police Chief Raymond L. Philo
- Recreation Center Manager John C. Cunningham.

And be it

**FURTHER RESOLVED** that a mileage log shall be placed in the vehicles used by the Codes Enforcement Officer and the Recreation Center Manager and upon which these employees shall record the nighttime mileage accumulated, including their destination and purpose of travel.

**REGULAR TOWN BOARD MEETING**  
**December 28, 2007**  
**Page 27**

The Resolution was subject to roll call:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**. Action with regard to the Highway Superintendent was deferred until the January 9, 2008 meeting, by which time his written request is expected to be received.

**2008 Salary Schedule**

The Personnel Technician had provided the Town Supervisor with a list of salaries that coincide with the 2008 approved budget; therefore, Councilman Reynolds offered the following Resolution for adoption, seconded by Councilwoman Krupa:

**(RESOLUTION NO. 336 OF 2007)**

**WHEREAS**, Town Law, Section 27, provides that the Town Board of each town shall fix, from time to time, the salaries of all officers, officials and employees of said town, whether elected or appointed, and determine when the same shall be payable.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of New Hartford does hereby approve and establish the following **Schedule of 2008 Salaries** for the employees and officials of the Town of New Hartford, payable in the manner designated:

<b><u>Title and Name</u></b>	<b><u>2008 Base</u></b>	<b><u>2008 Salary</u></b>	<b><u>Manner of Payment</u></b>
Councilman David M. Reynolds		\$ 6,165	bi-weekly
Deputy Town Supervisor David M. Reynolds		\$ 1,000	bi-weekly
Councilman Robert Payne III		\$ 6,165	bi-weekly
Councilwoman Christine G. Krupa		\$ 6,165	bi-weekly
Councilman Richard B. Woodland, Jr.		\$ 6,165	bi-weekly
Town Justice James VanSlyke (Chief Justice)		\$19,942	bi-weekly
Town Justice William M. Virkler		\$17,442	bi-weekly
Clerk to Court Justice Ann Rose	\$17.36/hr		bi-weekly
Court Attendant John Rukavena	\$24.21/hr		bi-weekly
Clerk to Court Justice Donna Fanelli	\$14.03/hr		bi-weekly
Part-time Clerk Mary Kennedy	\$11.14/hr		bi-weekly
Supervisor Earle C. Reed		\$14,795	bi-weekly
Confidential Secretary Carol Ryan	\$20.24/hr		bi-weekly
Bookkeeper Carol D. Fairbrother	\$31.32/hr		bi-weekly
Account Clerk Janice O'Sullivan	\$12.14/hr		bi-weekly

**REGULAR TOWN BOARD MEETING****December 28, 2007****Page 28**

<b><u>Title and Name</u></b>	<b><u>2008 Base</u></b>	<b><u>2008 Salary</u></b>	<b><u>Manner of Payment</u></b>
Sub Clerk Cherie Fairbrother	\$ 8.75/hr		bi-weekly
Receiver of Taxes Hilarie Elefante		\$25,338	bi-weekly
Deputy Receiver of Taxes Kathleen Glenn		\$13,047.63	bi-weekly
Assessor Paul E. Smith	\$26.25/hr		bi-weekly
Real Property TSA Teresa Brown	\$14.15/hr		bi-weekly
Real Property TSA Margaret Jones	\$14.15/hr		bi-weekly
BAR Member Krista Pembroke		\$ 800	annually
BAR Chairman Duane C. Farr		\$ 900	
BAR Member Catherine Lawrence		\$ 800	annually
BAR Member Edward F. Goggin		\$ 800	annually
BAR Member Jonathan Purdy		\$ 800	annually
Town Clerk Gail Wolanin Young		\$36,482	bi-weekly
Deputy Town Clerk I Melody K. Fancett	\$11.66/hr		bi-weekly
Sub Clerk Andrea K. Toomey	\$11.60/hr		bi-weekly
Deputy Town Clerk II –Stipend A. Toomey	\$ 1.60/hr		bi-weekly
Personnel Technician II Barbara J. Aiello	\$22.15/hr		bi-weekly
Senior Engineering Technician John Meagher	\$31.32/hr		bi-weekly
Cleaner Part-time Roger Jones	\$ 8.96/hr		bi-weekly
Cleaner Candy Currier		\$8,440.52	bi-weekly
Cleaner, Part-t Sub Lewis Smith	\$ 9.24/hr		bi-weekly
Clerk, Part-time Sub Barbara Couture	\$ 9.55/hr		bi-weekly
Police Chief Raymond Philo	\$39.37/hr		bi-weekly
Police Lieutenant Timothy O'Neill	\$34.58/hr		bi-weekly
Police Officer Andrew Allen	\$23.42/hr		bi-weekly
Police Officer Christopher Burns	\$25.18/hr		bi-weekly
Police Officer Peter Colburn	\$25.18/hr		bi-weekly
Police Officer Ronald Fontaine, Jr.	\$25.18/hr		bi-weekly
Police Officer Justin Gehringer	\$21.65/hr		bi-weekly
Police Officer James Hyatt II	\$19.89/hr		bi-weekly
Police Officer Daniel G. Herman	\$25.18/hr		bi-weekly
Police Officer Michael Kowalski	\$25.18/hr		bi-weekly
Police Officer Steven Laymon	\$26.44/hr		bi-weekly
Police Officer Francis A. Manfredo	\$25.18/hr		bi-weekly
Police Officer Brad Pietryka	\$26.44/hr		bi-weekly
Police Officer Richard Salamone	\$26.44/hr		bi-weekly
Police Officer Carl E. D. Schmidt Jr.	\$26.44/hr		bi-weekly
Police Officer Matthew J. Sica III	\$25.18/hr		bi-weekly
Police Officer Jordan Spinella	\$25.18/hr		bi-weekly
Police Officer Shane Yoxall	\$23.42/hr		bi-weekly
Police Officer Part-time Scott Adsit	\$25.18/hr		bi-weekly
Police Officer Part-time Raymond Hamo	\$25.18/hr		bi-weekly
Police Officer Part-time Jarod T. Petrie	\$25.18/hr		bi-weekly
Police Officer Part-time Michael Reilly	\$25.18/hr		bi-weekly
Police Officer Part-time Richard Sherman	\$25.18/hr		bi-weekly
Police Officer Part-time William J. Freiburger	\$25.18/hr		bi-weekly
Police Sergeant Paul Colburn	\$29.88/hr		bi-weekly
Police Sergeant Michael Inserra	\$29.88/hr		bi-weekly
Police Sergeant Robert Philo	\$29.88/hr		bi-weekly
School Traffic Officers, Part-time			

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 29**

<u><i>Title and Name</i></u>	<u><i>2008 Base</i></u>	<u><i>2008 Salary</i></u>	<u><i>Manner of Payment</i></u>
Rosemari Bennett	\$ 8.43/hr		bi-weekly
MaryAnn Jordan	\$ 8.43/hr		bi-weekly
Jacqueline Mosakowski	\$ 8.43/hr		bi-weekly
Lewis Smith	\$ 8.43/hr		bi-weekly
School Traffic Officers, Part-time (Subs):			
Edward Bowes	\$ 8.43/hr		bi-weekly
Patricia Randall	\$ 8.43/hr		bi-weekly
Thomas V. Randall	\$ 8.43/hr		bi-weekly
Janet Reynolds	\$ 8.43/hr		bi-weekly
James Wilcox	\$ 8.43/hr		bi-weekly
Mary C. Wilcox	\$ 8.43/hr		bi-weekly
Senior Account Clerk Typist Michele Moran	\$16.45/hr		bi-weekly
Senior Clerk Amy Topor	\$16.32/hr		bi-weekly
Senior Typist Susan M. Donnenwirth	\$13.17/hr		bi-weekly
Clerk Part-time Joseph E. Crandall, Jr.	\$ 8.72/hr		bi-weekly
Public Safety Telecommunicators:			
Michael Brunet	\$18.94/hr		bi-weekly
Craig Burnop	\$16.02/hr		bi-weekly
Gregory DeBernardis	\$16.02/hr		bi-weekly
Deborah Demko	\$20.10/hr		bi-weekly
Steven Ingersoll	\$21.32/hr		bi-weekly
Nancy Woeltje	\$20.10/hr		bi-weekly
Public Safety Telecommunicators Part-time:			
Daniel Buley	\$16.32/hr		bi-weekly
Michael Geller	\$14.00/hr		bi-weekly
James P. Kreutzer	\$20.70/hr		bi-weekly
David E. Maier	\$18.39/hr		bi-weekly
Laurie R. Marshall	\$15.94/hr		bi-weekly
Nicholas Morosco	\$14.00/hr		bi-weekly
Christopher Roy	\$10.79/hr		bi-weekly
Jarod T. Petrie	\$14.88/hr		bi-weekly
Vito Sinisgalli	\$14.00/hr		bi-weekly
Michael J. Talento	\$16.32/hr		bi-weekly
Supervising Public Safety Telecommunicator			
Jeffrey Madden	\$24.04/hr		bi-weekly
Animal Control Officer Shawn Morgan	\$18.36/hr		bi-weekly
ACO Part-time Nicholas Morosco	\$11.60/hr		bi-weekly
ACO Part-time Joseph Zwijacz	\$11.60/hr		bi-weekly
Clerk Candy J. Currier	\$13.54/hr		bi-weekly
Clerk Sub Allison Back	\$ 8.75/hr		bi-weekly
Highway Superintendent Roger Cleveland		\$45,315	bi-weekly
Bus Driver Sub Robin Wheatley	\$12.04/hr		bi-weekly
Bus Driver Part-time Diane Mueller	\$12.04/hr		bi-weekly
Bus Driver Part-time Sub Linda J. Mundrick	\$12.04/hr		bi-weekly
Bus Driver Sub John Shaw	\$12.04/hr		bi-weekly
Clerk Part-time Patricia Butler	\$11.48/hr		bi-weekly
Clerk Sub Mary Bolton	\$ 8.22/hr		bi-weekly
Food Service Helper Part-time			
Margaret L. Brady	\$ 8.70/hr		bi-weekly

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 30**

<u><i>Title and Name</i></u>	<u><i>2008 Base</i></u>	<u><i>2008 Salary</i></u>	<u><i>Manner of Payment</i></u>
Food Service Helper Part-time Sub John "Jack" Jecko	\$ 8.96/hr		bi-weekly
Food Service Helper Sub Carolyn Burney	\$ 8.22/hr		bi-weekly
Food Service Helper/Clerk Sub Nancy Constantine	\$ 8.47/hr		bi-weekly
Food Service Helper/Clerk Sub Patricia Stevenson	\$ 8.72/hr		bi-weekly
Food Service Helper/Clerk Sub Robin Wheatley	\$ 8.47/hr		bi-weekly
Meal Site Manager Part-time Linda Christian	\$11.31/hr		bi-weekly
Senior Citizen Center Coordinator M. Eileen Spellman	\$17.56/hr		bi-weekly
Clerk Typist Maureen Owens	\$17.81/hr		bi-weekly
Director of Recreation Center John C. Cunningham	\$22.78/hr		bi-weekly
Director of Recreation Programs Michael Jeffery	\$26.99/hr		bi-weekly
Laborer Sheldon Gordon	\$10.51/hr		bi-weekly
Recreation Maintenance Worker James Miller	\$12.92/hr		bi-weekly
Recreation Maintenance Worker Michael K. Natale	\$14.20/hr		bi-weekly
Recreation Maintenance Worker John Randall	\$14.20/hr		bi-weekly
Working Supervisor Brian Jenny	\$18.58/hr		bi-weekly
Working Supervisor James R. Campbell	\$16.01/hr		bi-weekly
Youth Employment Director Maureen Owens		\$ 5,345.04	bi-weekly
Deputy Registrar of Vital Statistics Robin L. Brindisi	\$17.06/hr		bi-weekly
Registrar of Vital Statistics Gail Wolanin Young		\$10,775	bi-weekly
Assistant Codes Enforcement Officer Thomas Rowlands	\$12.09/hr		bi-weekly
Village – Codes Enforcement Thomas Rowlands		\$ 6,000	bi-weekly
Codes Enforcement Officer Gerald F. Back	\$34.42/hr		bi-weekly
Codes Enforcement Officer Joseph A. Booth	\$36.26/hr		bi-weekly
Plumbing Inspector Joseph A. Booth		\$ 8,000	bi-weekly
Senior Office Specialist II Dolores B. Shaw	\$22.60/hr		bi-weekly
Zoning Board of Appeals Chairman Randy Bogar		\$ 2,500	semi-annual
ZBA Member Frederick Kiehm		\$ 1,250	semi-annual
ZBA Member John Montrose		\$ 1,250	semi-annual
ZBA Member Robert Schulman		\$ 1,250	semi-annual
ZBA Member Kristin Shaheen		\$ 1,250	semi-annual
ZBA Member Timothy Tallman		\$ 1,250	semi-annual
ZBA Member Stephen Welty		\$ 1,250	semi-annual
Planner Kurt Schwenzfeier	\$28.02/hr		bi-weekly
Planning Board Chairman Hans Arnold		\$ 2,500	semi-annual
Planning Board Member Jerome F. Donovan		\$ 1,250	semi-annual

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 31**

<u><i>Title and Name</i></u>	<u><i>2008 Base</i></u>	<u><i>2008 Salary</i></u>	<u><i>Manner of Payment</i></u>
Planning Board Member Robert Imobersteg		\$ 1,250	semi-annual
Planning Board Member Ellen Rayhill		\$ 1,250	semi-annual
Planning Board Member Rodger Reynolds		\$ 1,250	semi-annual
Planning Board Member Margaret Rotton		\$ 1,250	semi-annual
Planning Board Member Robert A. Wood		\$ 1,250	semi-annual
Automotive Mechanic Kim Griffith	\$27.12/hr		bi-weekly
Automotive Mechanic Gerald Webb	\$27.12/hr		bi-weekly
Automotive Mechanic Jack A. Webb	\$27.10/hr		bi-weekly
Heavy Equipment Operators:			
Michael L. Coonradt	\$22.02/hr		bi-weekly
Robert J. Dziedzic	\$22.08/hr		bi-weekly
Corey Halpin	\$22.02/hr		bi-weekly
William Marshall	\$22.72/hr		bi-weekly
Kevin W. Martin	\$22.17/hr		bi-weekly
Christopher R. Moran	\$22.02/hr		bi-weekly
Norman Naber	\$22.35/hr		bi-weekly
Michael Roberts	\$22.02/hr		bi-weekly
William Smith	\$22.35/hr		bi-weekly
Michael Smoulcey	\$22.02/hr		bi-weekly
Laborer Christopher Budlong	\$12.36/hr		bi-weekly
Motor Equipment Operator Jesse Conhaim	\$19.28/hr		bi-weekly
Laborers:			
James Hinman	\$10.00/hr		bi-weekly
Kevin Mathews	\$12.36/hr		bi-weekly
Jeremy Waterman	\$13.39/hr		bi-weekly
Motor (H) Equipment Operator Douglas W. Gehringer	\$22.43/hr		bi-weekly
Motor Equipment Operators:			
Bryon Rich	\$19.28/hr		bi-weekly
David J. DeBlois	\$19.86/hr		bi-weekly
Joseph G. Fletcher	\$20.60/hr		bi-weekly
Keith Gehringer	\$19.28/hr		bi-weekly
John Kelly	\$19.28/hr		bi-weekly
Jeffery M. Mundrick	\$19.28/hr		bi-weekly
Thomas S. Panzone, Jr.	\$19.28/hr		bi-weekly
Brian Smith	\$19.28/hr		bi-weekly
Timothy Solan	\$19.28/hr		bi-weekly
Sewer Superintendent Roger Cleveland		\$18,315	bi-weekly
Town Engineer Roger Cleveland		\$ 8,660	bi-weekly.

The Town Board members voted upon roll call that resulted as follows:

Councilwoman Krupa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

**REGULAR TOWN BOARD MEETING**

**December 28, 2007**

**Page 32**

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

**Inter-municipal Agreement for Building Code Services – Village of New Hartford**

The Inter-Municipal Agreement for 2008 was presented, wherein the Town would continue to provide Building Code services (enforcement) to the Village, in accordance with the terms and conditions set forth in the initial Agreement entered into for 2003, and any amendments thereto. Thereafter, Councilman Reynolds presented the following Resolution for adoption; seconded by Councilman Payne:

**(RESOLUTION NO. 337 OF 2007)**

**RESOLVED** that the Town Board of the Town of New Hartford does hereby approve and does hereby authorize and direct the Town Supervisor to enter into and to execute an Inter-Municipal Agreement between the Town and the Village of New Hartford, wherein said Town will provide Building Code services to said Village during Calendar Year 2008 in accordance with the same terms and conditions set forth in the 2003 Inter-municipal Agreement; a copy of the 2008 Agreement will be filed in the respective Clerks' Offices.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion of Councilwoman Krupa, seconded by Councilman Reynolds, the meeting was adjourned at 5:45 P.M.

Respectfully submitted,

Gail Wolanin Young, Town Clerk